# **Lobby Pup Volunteer Guide**

Updated: 8/2/17



## The Dog:

Confirm with John or Lisa which dog is a good candidate for the Lobby Pup

# What you need:

- Leash and/or harness
- Poop bags (for walking)
- "Adopt me" vest or bandana located in a drawer on the volunteer table in the lobby
- Tovs
- Treats if the dog doesn't have any dietary restrictions
- Bedding get a clean blanket, bed or towel from the laundry room
- · Water Bowl from the feeding room in the Blue (1) Kennel
- Your name badge

#### General Instructions:

- Set up in the lobby or outside by the shelter entrance if the weather is nice we will have more choices of places to set up once the construction is completed
- Take the paperwork from the dog's kennel to the lobby and review the paperwork
- Place the "Lobby Pup" sign on the kennel door
- Walk the dog
- Place the "adopt me" vest or bandana on the dog
- Tell the FOBCAS greeter that you are working with the lobby pup
- · Greet people as they enter the lobby; ask if they would like to meet the lobby pup
- Once you are finished with your shift take the dog and paperwork back to the kennel, remove lobby pup sign. Don't forget to enter notes on the yellow volunteer sheet.
- Return the items used during your shift



#### Caution -

If there are kittens/cats in the lobby be sure to keep the dog at a safe distance If the dog becomes too preoccupied with the cats/kittens you may need to choose another dog

Watch for other dogs or animals that come into the lobby - move the dog to a different location if necessary

Use caution around children – even if the dog is child friendly/good with kids Avoid pressuring anyone into adopting the dog



## Tips:

- ✓ Walk the dog throughout the day.
- ✓ Use this time to reinforce basic commands i.e. sit, down, give paw
- ✓ If the dog is overly stimulated take it for a walk or to play in the play yard.
- ✓ If the dog is still overly stimulated and difficult to handle you may want to choose another dog –
  ask John or Lisa
- ✓ Take pictures of the dog playing with toys, being affectionate, cute—be sure to follow FOBCAS social media guidelines before posting
- ✓ Don't get discouraged if no one shows interest the Lobby Pup program gives the dogs a chance to get out of the kennel, socialize with people of all ages and get spoiled by the handler
- ✓ Most importantly -- Have fun!